

**National Institute for Research in Digital Health and Data Science**  
**(Indian Council of Medical Research)**  
Ansari Nagar, New Delhi-110029

**VACANCY NOTIFICATION FOR CONTRACTUAL POSTS**

ADVT No. 01/VTER/NIMS/2022-25/Consultants (Tech. & Admin.)

**Dated: 30/09/2024**

ICMR-National Institute for Research in Digital Health and Data Science intends to engage the following non-Institutional project human resource positions, purely on temporary contract for its short-term research project entitled “Establishment of National Hospital based Registry on venous thromboembolism “**ICMR-National registry on venous thrombo-embolic diseases (i-RegVeD)**”. A walk-in interview of the eligible candidates will be conducted on **09/10/2024**.

Required qualifications and other details are given below:

Sr. No.	Project Human Research Position	No. of Positions	Qualification	Consolidated Emoluments (per month)	Contact Period	Max. age limit
01	Consultant (Technical-Non Medical)	01	Essential: Professional shaving Master’s Degree in Computer Application/ Computer Science/Statistics/Biostatistics and related field from recognized university.  OR  Retired Government employees with requisite qualification and who were in the pay band of Rs. 15600-39100 + Grade Pay of Rs. 5400/- at the time retirement and having at least 20 years’ experience in the required field.  Desired Qualification: Candidate with two or more year of experience in data cleaning, analysis on STATA/ R/ Python and having good scientific writing skills with scientific	Rs. 70,000/-	Till 18.01. 2025	Not exceeding 70 years

			publications in peer reviewed journals will be preferred.			
02	Consultant (Administration and finance)	01	Retired Government employees with requisite qualification and who were in the pay band of Rs. 9300-34800 + Grade Pay of Rs. 5400/- and above at the time retirement and having atleast 10 years' experience in the administration and finance.  OR  Candidate with Bachelor Degree in any discipline having 3 years' experience in administration and accountants.  Desired: Candidates with experience in handling projects, administration and budget related matter will be preferred.	Rs. 40,000/-	Till 18.01. 2025	Not exceeding 70 years

All the deserving candidates who wish to appear for the interview should report on the date of interview, **09/10/2024**, physically, along with properly filled application form provided in the advertisement, Curriculum Vitae, and two to three reference letters. The candidates must reach before 9.30 A.M. on **09/10/2024** for registration at ICMR-National Institute for Research in Digital Health and Data Science, Ansari Nagar, New Delhi-110029. Only those candidates who are found eligible based on the verification of their documents during registration will be interviewed for the positions. As per the ICMR OM No. E16/32/2023-Admin/E.Office-158640, dated 30/05/2024, any candidate already working as a project staff at ICMR HQs or any ICMR institute are required to bring No Objection Certificate from the Principal Investigator of the project in which they are working. In addition, candidates need to furnish information on their complete work experience at ICMR HQs/institutes in their lifetime in the application form (if any).

**Terms of Contractual Appointment:**

1. The candidates should bring one set of photocopies of self-attested documents viz. (Academic Degrees/Certificates (10<sup>th</sup> onward), Professional Degrees/Certificates, Experience, Aadhar Card, Caste Certificate (if applicable) a single PDF file. The applications

not in the prescribed format will be summarily rejected.

2. The contractual appointment will be made for the aforementioned duration and extendable conditional to the requirements of the project in future and performance of the candidate.
3. The recruited project staff are eligible for leave as per ICMR rules and will have to give an undertaking at the time of joining.
4. The conditions for employment will be same as that of the ICMR project staff on contract basis. Candidates working/have worked under project in ICMR institutes/centers will be given “One time” age relaxation, as per the Institute’s rules and regulations.
5. Age, qualification, experience etc. will be reckoned as on the date of the interview. Age relaxation will be applicable as per GOI rules.
6. Hostel accommodation of any kind is not available with the Institute.
7. Since the posts are purely temporary, the incumbents selected will have no claim for regular appointment under ICMR or continuation of his/her services in any other project.
8. The appointment is terminable with one month notice period from either side without assigning any reason and the tenure would be reviewed periodically on the basis of performance and suitability.
9. Reservation for SC/ST/OBC will be as per Govt. of India norms.
10. No TA/DA etc. will be given to attend the interview.
11. Qualification and experience should be from a recognized university/ organization/ institution.
12. Canvassing in any form will be a disqualification and the decision of the Selection Committee will be final.
13. Experience should have been gained **after acquiring the minimum essential qualification.**
14. Mere fulfilling the essential qualification does not guarantee the selection.
15. Director, NIRDH& DS, reserves the right to consider or reject any application/candidature.
16. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
17. **Candidates coming for the interview/written test should bring a duly filled in application in the prescribed format, a recent passport size photograph, originals as well as photocopies of certificates and documents and other testimonials to support the claim of experience etc.**

**ICMR- National Institute for Research in Digital Health and Data Science**  
**Ansari Nagar, New Delhi 110029**

**Application Format**



Name of the Project: **ICMR-National registry on venous thrombo-embolic diseases (i-RegVeD)**

Post applied for .....

1. Name (In Block Letters) .....
2. Father's/Spouse's Name .....
3. Date of Birth: .....
4. Present Age (as on **09-10-2024**) ..... Years ..... Months ..... Days
5. Sex: Male / Female
6. Category GEN/SC/ST/OBC/PH  
(Enclose proof of caste certificate issued by the competent authority)
7. Address .....  
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8. Mobile Number.....
9. E-mail .....
10. Educational Qualifications  
[Particulars of all academic examinations passed and degree obtained (commencing with the Matriculation or equivalent examinations). Attach self-attested copies of all certificates]

S. No.	Examination passed	Board /University	Year of passing	Subject Studied	% of Marks


11. Experience (in chronological order starting from the present employer)

S. No.	Name of the Employer	Post	Nature of Duties	Date of Joining	Date of Leaving

12. Details of postgraduate work and published papers: [Give titles of the paper published and attach reprints [Annexure can be attached if list is long]

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**DECLARATION**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature/appointment shall be liable for cancellation/termination without notice or any compensation in lieu thereof.

Place:

Signature of the Candidate

Date:

**Enclosures: Self-attested copies of all certificates/testimonials**