

ICMR- National of Research in Digital Health and Data Science

Ansari Nagar, New Delhi-110029

Requisition of Performa for booking of NIRDH&DS Conference Hall

1.	Purpose of Booking:	
2.	Date & Duration of Booking:	
3.	Name & Designation of the Officer:	
4.	Full Address:	

. - General Instructions:-

- 1 . Organizer of the meeting will provide a list of members and other staff involved to the NIRDH&DS, one day prior of the meeting.
2. All the members will be required security check at the reception of the institute.
3. Arrangement of the required like LDC projector, Laptop and camera, etc. for the meeting and their security will be responsibility of the organizer of the meeting only.
4. Confirm the booking status before three days of the meeting.

(Signature of the organizer of the meeting)